

Rules and Regulations

General Rules

1. An identity Card is mandatory to access the library.
2. Books can be issued for a period of 15 days.
3. Renewal facility is available.
4. Marking, tearing, defacing, damaging, or stealing library property will lead to strict disciplinary action.
5. Users must replace any lost or damaged books.
6. Personal belongings must be deposited at the property counter and are not allowed inside the library.
7. The library is not responsible for the loss or damage of personal belongings.
8. The library reserves the right to recall any issued book/item.
9. The use of mobile phones inside the library is strictly prohibited.

Reading Hall

1. Reference books, rare collections, and journals will be for in-library use only.
2. Books borrowed for reference must be returned to the library circulation counter.
3. Conversations or discussions that disturb others are not permitted. Reading areas are designated solely for individual study and research.
4. Readers are expected to maintain complete silence within the library premises.
5. No photograph of the library shall be taken without the prior permission of the Librarian.
6. The library staff can ask users to leave if they are causing a disturbance.

Use of computer systems

1. Computers within the library premises must be used strictly for academic and research purposes.
2. Engaging in online chatting, dating, or accessing social networking platforms is strictly forbidden. Defaulters will face strict disciplinary action.
3. Using library computers to play games is not permitted.
4. Users cannot remove or disconnect computer cables, network connections, or any other peripherals and accessories in the library.