

JAIN UNIVERSITY

Declared as Deemed-to-be University u/s 3 of the UGC Act, 1956

EMPLOYMENT APPLICATION FORM

Recent passport size colour photograph

APPLICATION NO.

Note : Form must be complete in all respects. Use 'BLOCK LETTERS' only. Attach your CV to this form with recent passport size colour photograph

INSTITUTION APPLIED _____

POST APPLIED _____

PERSONAL DETAILS

NAME OF THE APPLICANT

DATE OF BIRTH

DATE

MONTH

YEAR

GENDER (TICK)

FEMALE

MALE

NATIONALITY

RELIGION

CASTE

CATEGORY (TICK)

GENERAL

SC

ST

OBC

FATHER'S / MOTHER'S NAME

QUALIFICATION

OCCUPATION

MARITAL STATUS (TICK)

SINGLE

MARRIED

WIDOWED

DIVORCED

NUMBER OF CHILDREN

SPOUSE NAME

QUALIFICATION

OCCUPATION

PERMANENT ADDRESS

ADDRESS FOR CORRESPONDENCE

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CONTACT NUMBER :

CONTACT NUMBER :

E - MAIL ID :

ACADEMIC QUALIFICATION

QUALIFICATION	SUBJECT / SPECIALIZATION	BOARD / INSTITUTION / UNIVERSITY	YEAR OF PASSING	AGGREGATE % / GRADE
POST DOCTORAL / FELLOW				
Ph.D				
M.Phil				
POST GRADUATION				
GRADUATION				
12 TH STANDARD				
10 TH STANDARD				
TEACHING RELATED QUALIFICATION				

EMPLOYMENT DETAILS

CURRENT EMPLOYMENT

ORGANIZATION	DESIGNATION	PART TIME / FULL TIME / CONTRACT	FROM (dd/mm/yyyy)	TO (dd/mm/yyyy)	GROSS SALARY PER MONTH

ADDRESS OF THE ORGANIZATION :

REPORTING TO :
(Name of the person)

CONTACT NUMBER :

E - MAIL ID :

PREVIOUS 2 EMPLOYMENT DETAILS

ORGANIZATION & LOCATION	DESIGNATION	PART TIME / FULL TIME / CONTRACT	FROM (dd/mm/yyyy)	TO (dd/mm/yyyy)	GROSS SALARY PER MONTH	REASON FOR LEAVING
1)						
2)						

REFERENCE DETAILS (Professional reference only)

	REFERENCE 1	REFERENCE 2
NAME		
DESIGNATION		
ORGANIZATION		
ADDRESS		
CONTACT NUMBER		
E - MAIL ID		

YOUR AREA OF EXPERTISE

CLASSES	SUBJECTS HANDLED	TOPICS TAUGHT	TOPICS TAUGHT (in years)			
			FT	PT	CONTRACT	TOTAL EXPERIENCE
I PUC						
II PUC						
I SEM UG						
II SEM UG						
III SEM UG						
IV SEM UG						
V SEM UG						
VI SEM UG						
VII SEM UG						
VIII SEM UG						
I SEM PG						
II SEM PG						
III SEM PG						
IV SEM PG						

TITLE OF THE THESIS

M.Phil :	Ph.D :
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EXPERIENCE (in years)

TEACHING EXPERIENCE	UG	PG	RESEARCH EXPERIENCE	INDUSTRY EXPERIENCE

NO. OF PROJECTS GUIDED :	NO. OF PATENTS :
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PRESENTATIONS, PUBLICATIONS AND PROJECTS	NUMBER		RATINGS
	NATIONAL	INTERNATIONAL	
ARTICLES			
POSTERS			
PAPERS			
JOURNALS			
BOOKS PUBLISHED			

Document copies attached with this applications form

Resume Colour photograph

Educational qualification certificates (photocopy of qualification certificates from 10th standard up to the latest education)

10th standard marks sheet 12th standard marks sheet
Graduation certificates Post graduation certificates
M.Phil with / without Ph.D Any other certificates related to qualification

Employment verification certificates

Salary slip Service letter
Relieving letter or NOC Bank transaction copy
Appointment letter only

Identity verification documents

Birth certificate Passport copy
Driving license copy Voters ID copy
PAN card Others, specify _____

Physical fitness certificate

Mention the details of other documents attached apart from the ones listed above _____

Any other information related to the job _____

Have you applied / worked at the JU earlier, if yes, when _____ For which institution _____

How did you hear about us?

Newspaper Friends JU Employee Job portal Others, give specific details _____

DECLARATION

I acknowledge that all the information provided in this employment application form is true and correct.

Date :

Signature of the Candidate

FOR OFFICE OF HR, COMMUNICATIONS & CORPORATE AFFAIRS USE ONLY