

Your admission procedure - Stepwise

Step 1	Collect your offer letter from the Center Head's office.
Step 2	a) Payment of fee at the SBI portal or branch. After payment of fee you will get an e-receipt or challan. b) b. Payment of fee through DD or cash at the Admissions office. After payment of fee you will receive a receipt.
Step 3	Submit the filled in admission acceptance form to the admin department.
Step 4	Submit the e-receipt or the challan to the Admissions Office with your Admission Acceptance form.
Step 5	A welcome letter detailing all relevant information on the schedule of commencement and other details will be mailed to you or you can collect it in person from the Admissions Office.

List of Documents

Original copies to be submitted at the time of admission registration:

1. PUC / SYJC / 12th Standard or equivalent marks card
2. Transfer Certificate from school / college last attended
3. Migration Certificate (Non- Karnataka students)
4. A copy of Xth Mark sheet
5. A Copy of Certificates of all extra-curricular activities
6. Two (2) recent stamp size and two (2) Identity card size photographs (white background)
7. A photocopy of the Passport / Aadhaar Card
8. A copy of Visa (For NRI Students & Foreign Only)
9. A copy of the Residential Permit – for Foreign Nationals only