

Minutes of the 12th Meeting of the Planning & Monitoring Board, held on Wednesday, 29th July, 2015

The following members were present:

1. Dr. N. Sundararajan, Vice Chancellor, JU – **Chairman**
2. Swami Atmapriyananda, Vice Chancellor, Ramakrishna Mission Vivekananda University, Howrah, WB – **UGC Nominee**
3. Dr. G.S.D. Babu, Director, M.P.Birla Institute of Fundamental Research
4. Dr. N.G.R. Iyengar, Pro Vice Chancellor, JU & Mentor, IIAEM
5. Dr. Jayagopal Uchil, Director (Academics & Planning), JU
6. Dr. R.N. Iyengar, Distinguished Emeritus Professor, JU
7. Dr. Krishna Venkatesh, Director, School of Engg & Technology, JU
8. Dr. Easwaran Iyer, Dean, Commerce & Director of Placements, JU
9. Shri. Dinesh Nilkant, Director, Admissions, JU
10. Prof N.V.H. Krishnan, Registrar, JU – **Member Secretary**

Special Invitees :

11. Dr. B.T. Venkatesh, Advisor, Examinations, JU
12. Shri. N.S. Manjunath, Controller of Examinations, JU
13. Dr. Manita D. Shah
14. Shri. B. Deepak Kumar

Leave of absence:

1. Dr. A.R. Upadhya, Dr. Raja Ramanna DRDO Distinguished Fellow, Aeronautical Development Agency (ADA) and Former Director, National Aerospace Laboratories (NAL)
2. Dr. Sandeep Shastri, Pro Vice Chancellor, JU
3. Shri. M.S. Santhosh, Joint Registrar, JU

The Chairman extended a warm welcome to all the members for the 12th Meeting of the Planning and Monitoring Board.

The Agenda items were taken up for discussion.

Agenda item No. 1 - Confirmation of the minutes of the 11th meeting held on 4th February, 2015.

The Chairman informed that the copy of minutes was circulated to all the members. There were some important observations / suggestions made by Dr. A.R. Upadhya and it will be taken up under Action Taken Report. Apart from this there were no other suggestions / observations.

Subject to further discussion on the observations made by Dr. A.R. Upadhya, the members gave their approval to confirm the minutes of the 11th meeting of the Planning & Monitoring Board held on 4th August, 2014.

Agenda item no. 2: Action taken report :

a) Introduced BMS in Tourism and Hospitality Management programme instead of B.Sc. in Hospitality.

The Chairman informed the members that the course B.Sc. in Hospitality was discussed in the last meeting of Planning and Monitoring Board. It was felt by the Board that it was not proper to consider B.Sc. in Hospitality under Faculty of Science. Instead, they suggested it was better to take this appropriate course in Tourism and Hospitality Management under the Faculty of Management if there is a demand for such a course by the stake holders. It was suggested to refer the matter to the Board of Studies (BoS) in Management.

Accordingly, the proposed course was discussed in the Department of Management Studies which recommended to introduce BMS in Tourism & Hospitality Management instead of B.Sc. in Hospitality. The proposed Syllabus and Curriculum Matrix were circulated to the members of BoS in Management Studies for their comments and suggestions. All BoS members approved the Curriculum Matrix and a few suggestions were received from esteemed members on the Syllabus of Semesters I & II.

As this course was to be introduced in the current Academic year the finalized Curriculum Matrix and Syllabus of Semesters I & II were placed before the Standing Committee for its Administrative Approval. The action taken in this regard was reported by the Chairman to the Planning and Monitoring Board.

Dr. J. Uchil gave details on eligibility criteria for BMS in Tourism & Hospitality Management course as follows :

- The minimum qualification required to be eligible for admission is pass in the 10+2 examination in Science or Commerce from any recognized Central or State Board. A course recognized as equivalent thereto by the University, desirably with the relevant or related subjects of study is also eligible.

The Planning & Monitoring Board gave their concurrence for the action taken in introducing BMS in Tourism and Hospitality Management programme instead of B.Sc. in Hospitality for the academic year 2015-16.

b) Observations made by Dr. A.R. Upadhya.

The Chairman informed the members that, on receiving the minutes of the last meeting of the Planning and Monitoring Board, the respected member Dr. A.R. Upadhya made a few important observations in his reply by email. The Chairman read out the copy of that email which is briefly explained as follows :

- i) Regarding the course on MMS in Finance and Accounting, he wanted to verify the commonality of this course with B.Com (Honours) in International Finance & Accounting. Besides, as per the recorded minutes, M.Com in Financial Analysis was also compared with MMS in Finance and Accounting for the purpose of clarity.

The Curriculum Matrix of these Courses have been verified and Syllabus of the respective Papers for which titles are identical have also been gone through by the Dean of Commerce and comparison is reflected in the following tables.

Comparison of syllabus of papers having identical title in B.Com (Hons) in International Finance & Accounting and MMS in Finance and Accounting

Title of the paper	B.Com. (Hons) in International Finance & Accounting	MMS in Finance and Accounting	Remarks
Management Accounting	Semester I	Semester I	Contents of the syllabus are completely different
Financial Accounting	Semester I	Semester I	Contents of the syllabus are completely different
Managerial Economics	Semester V	Semester I	Syllabi for only Semester I & II have been provided for B.Com (Hons) International Finance & Accounting. Care will be taken to avoid repetitions of the Syllabus in higher Semesters
Marketing Management	Semester III	Semester II	

Comparison of syllabus of papers having identical title in M.Com in Financial Analysis and MMS in Finance and Accounting

Title of the paper	M.Com. in Financial Analysis	MMS in Finance and Accounting	Remarks
Management Accounting	Semester I	Semester I	Contents of the syllabus are completely different. In M.Com, Techniques & Methods are dealt with, whereas in MMS, Application & Maintenance are highlighted.
Corporate Law	Semester I	Semester III	Contents of the syllabus have a slight similarity in few topics (approximately 15%) and therefore not of serious concern.

During the discussion on this matter, Swami Atmapriyananda pointed out that there can be some similarities in the titles of the papers offered in different courses and some similarities in the syllabus content are permissible in the interest of proper introduction to the subject matter. However, thrust given in the topics can vary in different papers.

The members appreciated the clarity given by the Department of Commerce in this connection.

- ii) Regarding the Guidelines / format for proposing new courses, Dr. A.R. Upadhya wanted that every faculty follows a common Guidelines / format so that sufficient information and clarity are available to the P&MB to take a decision.

The Chairman clarified that the University has already taken this step and all Faculty / Departments are normally following these Guidelines. He further added that Dr. J. Uchil, Director, Academics and Planning will send a circular to all the Deans of Faculty / Head of Departments to follow these Guidelines while submitting the proposals for starting new courses. A format will be prescribed to get information on (i) objectives of the course, (ii) need for the course, (iii) market survey, (iv) job perspectives, (v) tie-ups with industry, (vi) eligibility criteria, (vii) faculty identified and (viii) the infrastructure available.

The Chairman informed that all the Faculty / Departments will be instructed to follow these Guidelines and the spirit of the suggestions made by Dr. A.R. Upadhya will be implemented.

The Planning & Monitoring Board Members appreciated the points suggested by Dr. A.R. Upadhya and the University authorities for the action taken.

Agenda item no. 3: Discussion items :

a) Introduction of 1-year PG Diploma in Capital Market in the Department of Management Studies.

The Chairman informed that a new 1-year PG Diploma course in Capital Market is being proposed to be introduced in the academic year 2015-16 by the Department of Management Studies, and he requested Dr. Manita Shah, the designated Coordinator to this programme to give brief details on this course.

Dr. Manita Shah gave a brief presentation on the new 1-year PG Diploma course in Capital Market. She explained on the need of the course, challenges & opportunities, objectives of the course, its USP, faculty identified, infrastructural facility available and curriculum matrix of the course which has a total of 64 credits.

Dr. J. Uchil gave details on eligibility criteria for this proposed course which is similar to that of MBA course is as follows :

- The qualification required to be eligible for admission is a minimum of 50% (45% for SC/ST category) aggregate in the Graduate / Degree examination of a recognized University.
- The method of selection for the course shall be by means of an Aptitude Test conducted by the University, and Personal Interview. The candidates who possess aspiration for building a career in Capital Markets will be preferred.

Swami Atmapriyananda pointed out to verify the required total credits for a PG Diploma course under Faculty of Management as per the Standard Norms. He suggested Faculty of Management also to follow UGC Norms as far as prescriptions of credits are concerned.

After discussion, the Planning & Monitoring Board in principle recommended for the introduction of the 1-year PG Diploma course in Capital Market proposed to be introduced in the academic year 2015-16.

b) Conduct of the 5th Annual Convocation of the University.

The Chairman informed the members that the 5th Annual Convocation of the University is being planned to take place in the last week of October / first week of November, 2015. A few names have been short listed for the position of Chief Guest. He also requested the members to suggest a few more names of well known personalities befitting this honour.

The Chairman informed that in the next meeting he will be giving more details after finalizing the date and the schedule of the forthcoming convocation.

Agenda item no. 4: Reporting Item :

a) Status of the preparation for the NAAC visit.

The Chairman mentioned that a letter of intent has already been submitted to NAAC in May, 2015 for the purpose of seeking accreditation. On receiving their ascent Self Study Report and Evaluative Report are being prepared and they are at final stage of completion. Other than these reports, booklets on Vision Document, Purchase Policy, Placement Record, Sports Achievement etc. are being prepared for submission to NAAC. The Self Study Report is required to be uploaded in the University website. The Chairman indicated his plan of submitting the finalized Self Study Report to NAAC in the last week of August 2015, preferably after knowing the outcome of deliberations in this regard in the Supreme Court slated on 18-08-2015. If everything goes as per the plan the NAAC peer team would visit the University around December 2015 / January 2016.

The Chairman made an appeal to all the External Members of Planning and Monitoring Board to be present at the time of NAAC peer team visit.

The Planning & Monitoring Board appreciated the work being carried out for the submission of required documents to NAAC.

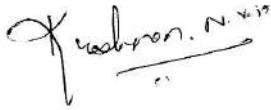
Agenda item no. 5: Any other matter:

- a) The Chairman informed that the DST has sanctioned a major grant of Rs. 8.8 Crores for the project proposal submitted by the Center for Nano and Material Sciences of Jain University in the area of Water, Energy & Health.

The members congratulated the Research Center and the University.

- b) Dr. R. N. Iyengar informed that Center for Ancient History and Culture of the University is organizing a **National Seminar on Intellectual Traditions of Ancient India** from 27th to 29th August, 2015. He circulated the brochure of this three day seminar and informed that the seminar is aimed at providing a platform for exchange of ideas on how to understand and propagate Indian traditions of scientific analysis and thinking. This is the 3rd National / International event that is being planned in this Center. He invited the members to participate in this event.

The Registrar gave vote of thanks. He thanked all the members for the active participation and valuable contribution in the proceedings of this meeting.



Registrar
Jain University