

**NOTIFICATION**  
**SIXTH ANNUAL CONVOCATION 2016**

**Sub** : Inviting applications for the Sixth Annual University Convocation to be held during November 2016.

**Ref** : Vice Chancellor's approval dated 28-08-2016

Sixth Annual University Convocation will be held during November 2016. Exact date of this Convocation will be announced in due course. All those candidates who have been declared successfully in the degree examination conducted by the University are eligible to apply for the convocation. The last date for submitting application form for convocation along with the prescribed fees is as follows :

Last date for submission of application form without fine : **17<sup>th</sup> October 2016**

Last date for submission with penal fee of Rs. 100/- per day : **22<sup>nd</sup> October 2016**

**CONVOCATION FEES**

	<b>In person*</b>	<b>In Absentia</b>
For General Category	Rs. 1,500	Rs. 1,000/-
For SC/ST Category (Attested caste certificate to be enclosed)	Rs. 750/-	Rs. 500/-

\* All Ph.D, M.Phil and Post Graduate degree holders and only Rank holders of Bachelor Degree are eligible to receive degrees **IN PERSON**.

- ❖ The eligible candidates have to download the application form from JAIN UNIVERSITY **website** – **www.jainuniversity.ac.in**
- ❖ The duly filled in application form along with photocopies of all the marks cards and prescribed fees should reach the concerned Centre Head of the campus where they completed their studies, before the last date.
- ❖ The candidate should ensure that the particulars entered in the application form tally with details in the marks cards like name, subject, register number, year of passing, class declared etc.
- ❖ Incomplete and incorrect application will not be considered and no communication will be entertained in this matter.
- ❖ The convocation fee once paid will not be refunded or re-adjusted for the next convocation.
- ❖ The candidate should not submit the application directly to the Controller of Examinations.

The Directors of the all centres is requested to verify and consolidate all the applications received from the students and submit the same along with the statement to the Controller of Examinations on or before **27<sup>th</sup> October 2016**.



**Controller of Examinations**