

NOTIFICATION
ELEVENTH ANNUAL CONVOCATION 2021

Sub : Inviting applications for the **Eleventh** Annual University Convocation to be held during December 2021.

Ref : Vice Chancellor's approval dated 13th October 2021.

The **Eleventh** Annual Convocation of the University will be held during December 2021. All those candidates who have been declared successful in Ph.D, M.Phil, Post Graduate and Under Graduate examinations conducted by the University are eligible to apply for the convocation. The last date for submitting application form for convocation along with the prescribed fees is as follows:

Last date for submission of application form along with the convocation fee is from **25th October 2021 to 20th November 2021**.

CONVOCATION FEES

| | In person* | In Absentia |
|---|-------------------|--------------------|
| For General | Rs. 2,000/- | Rs. 1,500/- |
| For SC/ST Category (Attested caste certificate to be enclosed) | Rs. 1,000/- | Rs. 750/- |

❖ **Eligibility to receive degrees IN-PERSON***

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| <ul style="list-style-type: none">* Ph.D and M.Phil. awardees* Medal and Rank awardees from faculties of Post Graduates and Under graduate streams |
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NOTE : All other eligible candidates who have been successfully completed the course in the university examinations conducted till August 2021 should apply to receive their degrees in-absentia.

- ❖ The eligible candidates have to fill the application form from JAIN UNIVERSITY web site **jainuniversity.ac.in/convocation**.
- ❖ The duly filled in application form along with passport size **recent photograph** and photocopies of **Official Transcript / Provisional Degree Certificate or all semesters marks cards (any one of the above documents)**, offer letter / details of employment / higher studies/self employment and prescribed convocation and alumni fees should be submitted to the respective centres before the last date.
- ❖ The candidate should ensure that the particulars entered in the application form tally with details in the marks cards like name, register number, year of passing, class declared etc.
- ❖ Incomplete and incorrect applications will not be considered and no communication will be entertained in this matter.
- ❖ The convocation fees once paid will not be refunded or re-adjusted for the next convocation.
- ❖ The candidate should not submit the application directly to the Controller of Examinations.

The Directors of all the centres are requested to submit the list of eligible candidates of your centre to the Controller of Examinations immediately after the last date.



Controller of Examinations